

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 20, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. September 13, 2010, Meeting

Ms. Stull moved to accept the minutes of the September 13, 2010, Board of Works meeting. Ms. Booker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Western Interceptor-Division II Culvert Repair on Access Trail – Engineering

City Engineer Buck stated that quotes were solicited for repair of erosion at both ends of a culvert on the City's maintenance path to the Western Sanitary Sewer Interceptor-Division II. The area is out of the original construction warranty period. Purdue donated the easement to the City, so it is the City's responsibility to repair.

Clerk-Treasurer Rhodes opened the one quote received and read it aloud:

Quote from	Amount
Xtreme Contractors Co., LLC	\$5,305.00

There was no discussion.

Mr. Speaker moved that the quote be taken under advisement. Ms. Stull seconded the motion.

Clerk-Treasurer Rhodes asked City Attorney Burns if City Engineer Buck could proceed. Mr. Burns answered that Mr. Buck could accept the quote without Board approval, since it is a quote and given the amount.

The motion was adopted.

b. SRF Payment Request No. 114: \$6,350 – Greeley and Hansen – Design Engineering Services for Western Sanitary Sewer Interceptor-Division IV Project – WWTU

Wastewater Utility Director Henderson reported that INDOT is still looking at a December 2010 date for bid letting for the US231 Relocation Project. Division IV will be a part of that project. Issues with the railroad are being addressed, and everything is progressing. This payment is for design services for our portion of the project.

Ms. Stull moved that SRF Payment Request No. 114 be approved. Mr. Speaker seconded the motion.

Mr. Marley noted that the invoice did not match with the labor detail. Wastewater Utility Director Henderson answered that the documents seemed to be incomplete or missing. Mr. Henderson said that this was a replacement invoice for an earlier incorrect one, and that he would pull the claim and review the matter with Joe Teusch of Greeley and Hansen. Mayor Dennis suggested that this item be continued to next week.

Mr. Marley moved to table consideration of the payment request until the next Board meeting. The motion was seconded by Mr. Speaker.

The motion was adopted, and this item was tabled.

c. DLZ Work Order #9: Storm Water Billing Program Development – estimated \$64,500 – WWTU

Wastewater Utility Director Henderson explained that he and City Engineer Buck have been working with DLZ regarding storm water utility. Work Order #9 would be to see how the storm water billing might be integrated into the existing billing system, as well as how such a system would be maintained. This would involve taking the parcel data from the County and making certain that City records reflect owners of the parcels. The subconsultant AMEC is quite capable and well-versed in communities that are served by Indiana-American Water, as well as users of Komputrol software that municipalities use. Mr. Henderson said the project will take some effort, but the product will be bills that will be correctly issued. Mayor Dennis added that it is critically important that the billing be done accurately, to the right person and for the right amount. Mr. Henderson said that a different customer base is being billed than the wastewater customer base.

Ms. Booker moved that DLZ Work Order #9 be approved. Mr. Marley seconded the motion. The motion was adopted.

d. Agreement: One Touch Security Plus – \$4,978.92 for Monitoring System Upgrades and \$3,522.30 for Access Controllers and Related Items – WWTU

Wastewater Utility Director Henderson noted that there are two items, one includes an agreement for upgrades to the monitoring system that is currently in place, and the other will provide door access controllers related to the disaster recovery backup for the Clerk-Treasurer. The server room and the file room, which will house the Clerk-Treasurer's backup workstation hardware, will have trackable and limited access. Mayor Dennis added that it is critical to provide a secure remote location for backup.

Mr. Marley moved that the agreement with One Touch Security Plus be approved. Mr. Speaker seconded the motion. The motion was adopted.

e. Agreement: Integrated Biometric Technology LLC (L-1 Enrollment Services Division) – Fingerprinting Services – Police

Police Chief Dombkowski explained that Integrated Biometric Technology is a subcontractor for the State of Indiana for transmitting electronic fingerprints directly to the State repository, the State Police, and the F.B.I., for purposes of submitting fingerprints for firearm applications. Currently there is no agency in Tippecanoe County that provides this service. Because of the Police Department's facilities, the Chief believes that West Lafayette Police should do this.

Ms. Stull moved that the agreement with Integrated Biometric Technology LLC be approved. Ms. Booker seconded the motion. The motion was adopted.

f. Elevation in Rank: Matthew Thompson – Probationary Officer to Police Officer 2nd Class – Police

Police Chief Dombkowski asked for Board approval to elevate Probationary Officer Matthew Thompson to Police Officer 2nd Class. Officer Thompson completed his field training this past weekend. He was hired in the Fall 2007, and deployed with the Army Reserve in Spring 2008. His time was frozen as an officer, so that he could complete the one-year probationary period as allotted by State law. The elevation in rank would be September 22, with a new biweekly rate of \$1,883.58.

Ms. Booker moved that the request to elevate Officer Matthew Thompson from Probationary Officer to Police Officer 2nd Class be approved. Mr. Speaker seconded the motion. The motion was adopted.

g. Claims

- i. AP Docket \$336,785.19
- ii. AP Docket 1,674.00

Ms. Stull moved that the claims be approved. Mr. Speaker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

h. Other Items

i. City Engineer Buck announced that the City would be making repairs on McCormick Road, near the entrance to McCormick Place Apartments, just north of Lindberg. With the anticipated construction in the area and the current football season, the street resurfacing contractor has been asked to provide a quote for the repairs. The hope is that it will cost less than \$30,000, but it will be a significant addition to the contract. There should be some deductions from money saved in other areas. The area to be repaired is large. In addition, Mr. Buck reported that Jack Isom Construction is the contractor for the Wabash Heritage Trail Extension, which will begin this week. There will be lane restrictions and orange barrels, as tree-clearing occurs along North River Road, making way for utilities to relocate from Robinson to Happy Hollow. Mayor Dennis added that the trees that will be cleared have orange markings.

ii. Police Chief Dombkowski reported that the weekend was normal for a football weekend, with fewer calls for service. The barricades are working well in the Village. His department has received positive feedback about the cleanup of the Village after the weekend. Community Corrections provided cleanup service on both Saturday and Sunday

iii. Director of Development Poole announced that tomorrow (Tuesday) at 2:00 p.m., ground would be broken for the Westminster Village expansion. In addition, 3:30 p.m. on Wednesday, there will be a ribbon cutting for the Dow Agro Sciences greenhouses. Everyone is welcome to attend both events.

- iv. Street Superintendent Downey announced that yesterday (Sunday), the Street Department partially installed the new crosswalks. They will be finished today. City Engineer Buck stated that the crosswalks were placed on Grant Street between the Union main entrance and the Grant Street parking garage; temporarily at 1st Street and University; at 2nd Street and University; and 5th Street and University. The temporary crosswalk setup at 1st Street and University will be permanently installed after construction of Marriott Hall is complete. There will some new signs placed at the existing pavement markings.
- v. Fire Chief Drew clarified the answer to a question at last week's meeting about repairs to a fire truck. Warranty work is being done on a couple of the newer fire trucks, with no expense to the City. The claim questioned last week was to pay for a repair to the oldest fire truck. Chief Drew also mentioned that West Lafayette Fire Lieutenants Bruce Sigman, Bret Yundt, and Shawn Leuck, and Police Sergeant John Watson were invited by Dr. Will Miller ["Dr. Will"] to be at the radio studio of "The Bob & Tom Show" in Indianapolis this morning. These four saved Dr. Miller's life in August 2009, and this was a thank-you for their actions.
- vi. Mayor Dennis announced that the Hunger Hike was quite successful. The WKOA morning disc jockey Shamus and the Mayor had a challenge. If Shamus won, the Mayor would name something in the City of West Lafayette after him; if the Mayor won, the radio station would be known as John Dennis Radio. The challenge was a draw. Mayor Dennis also commented that Art on the Wabash had a huge turnout in Tapawingo Park. Donna Leuck won the Artist Award for her unique work. The Mayor thanked Parks Superintendent Payne and his staff for a job well done.
3. ADJOURNMENT
- There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.